

RISK ASSESSMENT FOR:		Covid-19 Post-19 service open			
Establishment: BeyondAutism Post-19		Assessment by: Sofia Rey		Date: September 2020	
Review date: Ongoing during Covid-19 measures		Approval: Kieran Bird		Date: September 2020	
Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Normal Control Measures	Additional control Measures	Action completed by who, date
Social distancing	Students and staff	Spread of coronavirus	<ul style="list-style-type: none"> Both hubs open Maximum occupancy rules for all rooms and total on site. (Total for HH 23, Total for WH 34) Ensuring that we have the maximum space possible in each room by adjusting the room layout if necessary Allowing those who do not need to be in a service to work remotely to keep occupancy levels down to the minimum possible Limiting visitors on site – if and when visitors arrive, they must ensure a contact number is given prior to their visit. Temperature will 	<ul style="list-style-type: none"> Timetable specific rooms Stagger break and lunch time Create a kitchen rota Appropriate social distancing guidelines followed if accessing the community Actively manage the handover of students from and to parents and transport escorts, allowing no access to inside our 	

			<p>be taken, and a log of visitors kept securely to ensure GDPR compliance. On arrival visitors will be given a form to complete and clear guidance on the Covid procedures within the service</p> <ul style="list-style-type: none"> • Posters reinforcing social distancing, prevention of crowding, max occupancy rules in all rooms. • Ensure that where possible we have one-way flows signposted/ marked for shared spaces • Visors will be permitted, but use is discretionary. Visors will be allocated to those staff that wish to use them. Staff will be responsible for the upkeep and cleansing of visors. Masks can be used during whole service training, this is discretionary. Masks to be worn by students if they want to or are advised to. Masks to be worn by staff if there is a local breakout and in accordance to government guidance. Masks to be worn by staff at the point of unsanitary behaviour 	<p>hubs for drop off and collection</p> <ul style="list-style-type: none"> • Door duty staff to sign in the students • Arrange for OT & SaLT to access Hubs on different days • Schedule SLT and middle leaders at different sites where possible • Plan to increase community access • At HH: create a 'quiet space' past the shower room and increase use of garden weather permitting. Make full use of MAPP room booking 	
Contaminated areas/soft furnishings/	Students and Staff	Spread of coronavirus	<ul style="list-style-type: none"> • Removing intricate items and soft furnishings that are difficult to keep clean 	<ul style="list-style-type: none"> • No soft toys to be available • Items such as toys and therapy equipment that 	

resources			<ul style="list-style-type: none"> • Increase the frequency of cleaning all rooms and shared spaces during the day • All staff and students to sanitise/wash hands at beginning and end of day. Staff should supervise students washing their hands during the day and will be provided with hand sanitiser for personal use 	<p>have been in/around student's mouths - to be isolated for that students and then and then cleaned with Milton each evening</p> <ul style="list-style-type: none"> • Items such as toys and therapy equipment to be cleaned after use using antibacterial wipes or spray • Seat covers to be purchased for soft furnishings and washed if contaminated • Students to have individual cushions if needed to support behaviour/seizures 	
Student or staff become ill whilst on site	Students and Staff	Spread of coronavirus	<ul style="list-style-type: none"> • Identified area for students/staff to isolate if needed (HH locker room; WH office) • If a student shows signs and symptoms – to be taken to a room where they can isolate • Staff supporting students to be given appropriate PPE including mask/shield/apron and gloves. Student's parents/carers to be called and asked to collect 	<ul style="list-style-type: none"> • Increase the frequency of cleaning all rooms and shared spaces during the day • Deep clean if isolation spaces used • Phone DfE coronavirus helpline to discuss next steps if someone is confirmed positive for Covid 	

			<ul style="list-style-type: none"> • If a staff member is showing signs and symptoms they are to go home and get tested for Covid. • Rooms to be well ventilated – windows open • Flow chart for procedures for illness to be shared with all staff and teams, to be presented in key areas and all staff to understand the procedures 		
Hubs are conducive to the spread of the Coronavirus	Students and Staff	Spread of coronavirus	<ul style="list-style-type: none"> • Ventilate buildings keeping windows and doors open, where by it is safe to do so 		
Students behaviours	Students and Staff	Spread of coronavirus	<ul style="list-style-type: none"> • Behaviour plans followed • Individual risk assessments 	<ul style="list-style-type: none"> • Use of PPE in the form of masks/shields/aprons/gloves to be used by staff when precursor behaviours are exhibited or behaviours such as spitting/smearing/urinating etc are in effect. • Students who have such behaviours in their topographies to be identified 	

				<ul style="list-style-type: none"> • Equipment to be readily available and carried by staff on any community outings. • Senior staff to be used to support and guide • Risk assessments to be reviewed 	
Fire Alarm	Students and Staff	Fire	<ul style="list-style-type: none"> • If the fire alarm sounds, then all students and staff must make their way out to the fire assembly point • Students should still be encouraged to maintain a distance between each other • 		
Community	Students and staff	Spread of Coronavirus	<ul style="list-style-type: none"> • Collecting risk assessments from establishments we will visit • No large group trips • Wearing PPE in shops • Visiting at quieter times • Booking tables at restaurants or slots for activities if this is possible • Having back up options for each location to go to if initial location too busy/unavailable • Planning day to minimise use of public transport 		

Visitors on site	Staff Students Visitors	Spread of Coronavirus	<ul style="list-style-type: none"> • Prior to visitors arriving they must send forward a contact number to ensure we can safely Track and Trace • On arrival visitors to sign a declaration about their health and to show understanding of our procedures. Including washing hands with antibac • Visitors temperature will be taken and if it is above 38 degrees they will be asked to leave and recommended to follow the governments guidance on self-isolation • Limited number of visitors on site at any one time – no groups larger than 3 (including BeyondAutism staff) to be walking around the school • Visitors not to enter rooms if the maximum number of people are in that room already – observe from outside. The maximum capacity will be displayed on the outside of the room • No more than 3 visitors across the school day • Maintenance visitors to complete work before or after school and to adhere to the risk measures above 	<ul style="list-style-type: none"> • Informal assessments of pupils can take place – with one parent/carer and child on site 	
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Pupils fall ill on community days and collected form home	Staff Student General Public	Spread of Coronavirus	<ul style="list-style-type: none"> • If collected from home: • temperature check before leaving • if develop persistent cough or temperature above 38 then staff use PPE and call Senior staff • Move to socially distanced location • Parents/carers to be contacted and collection/drop off arranged asap 		
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